

Mabel Hoggard Elementary School
SOT Meeting Notes
May 12, 2020 3:45pm

1.0 Welcome and Roll Call

SOT Members in attendance:

- Christine Keyes
- DaVonna Coleman
- Kari Burnes
- Jennifer Maher
- Michelle Taylor
- Stacey Scott-Cherry, Principal
- Debra Huckins, Assistant Principal

Members absent:

- Tenisha Brunetti
- Maribel Campos
- Luz Martinez

Educators/Community Members Present:

- Kimberly Law
- Olga Ross

2.0 Items

- SOT and Educators/Community Members joined the meeting on Google Meets.

2.1 Review of Minutes

- The minutes from April 21, 2020 were read individually by the team. Jennifer Maher motioned to approve the minutes. Kari Burns seconded, and the minutes were approved.

2.2 Building Updates

- On May 18, 2020 all other CCSD schools will open and teachers will have access to their buildings. They will follow social distancing guidelines.
- The project manager will inform administration of the official date the power will be turned off at Hoggard.

2.3 Moving

- Teachers should request materials such as boxes and labels as they need them.
- More boxes and labels will be shipped in 3-4 days.
- User support has been on campus to take Dell computers and other items deemed 'Beyond Economical Repair.'
- The computers that are left at Hoggard will go to Ruth Fyfe.
- There should be enough tables, desks, shelves and other materials at Ruth Fyfe for Hoggard teachers.

2.4 End of Year Procedures

- The goal is for everyone to be finished packing by May 21, 2020, which is the end of teachers' contracted time.
- May 25, 2020 is the last day for all last-minute packing.
- District workers will come to campus to take salvageable items for other campuses.
- On May 28, 2020 the movers will take the boxes from Hoggard and transport them to Ruth Fyfe.

2.5 Promotion Ceremonies

- No materials will be passed out during the Kindergarten and 5th Grade drive through parades. Students and parents must remain in their vehicles.
- Teachers will maintain a social distance of 6 feet while celebrating students outside.
- Students will keep Chromebooks throughout the summer so that online learning can continue.
- Hoggard will work with the middle schools in the fall to return Chromebooks from 5th grade students.

2.6 Upcoming Dates

- Please check the school website for all upcoming events.

3.0 Information

- 3.1 The next meeting is TBA.

4.0 Public Comment

- No Public Comment

Christine Keyes made a motion to adjourn the meeting and Jennifer Maher seconded. The meeting was adjourned at 4:35pm.