

MABEL HOGGARD ELEMENTARY SCHOOL
School Organizational Team Minutes
September 19, 2017
3:35 pm

MABEL HOGGARD ELEMENTARY School Organizational Team (SOT) meeting was called to order at 3:35 pm on September 19, 2017. The meeting was held in the Library.

Members present: Nancy Brune, Richard Wilkins, Robin Maglicco, Tenisha Brunetti, Victoria Dailey.
Members absent: Tarah Hernandez, Judi Robinson, and Patricia Wade.

Other educators/community members present: Stacey Scott-Cherry, Jeanne Iverson, Ms. Maher, Tiffany Vanyo-Ho, Kayanne Johnson, and several other parents.

Ms. Brunetti made a motion to start the meeting at 3:37 pm. Dr. Maglicco seconded. Motion carried.

AGENDA ITEMS

1. Review of minutes

Ms. Brunetti moved to approve minutes from the August 29, 2017 meeting. Dr. Maglicco seconded. Motion carried.

2. Budget

Principal Scott-Cherry informed the SOT that Mabel Hoggard (MG) has \$78,494.35 less than expected from CCSD. Mabel Hoggard has until Friday to address the budget shortfall. Scott-Cherry noted that we have \$89,413 in the general supply budget so we could reduce the general supply budget to close the budget shortfall.

Scott-Cherry also noted that Mabel Hoggard might be able to address the budget shortfall by not filling an open kindergarten aide position. Specifically, last year, Mabel Hoggard allocated funds for two kindergarten aides (filled by Ms. Pat and Ms. Judy – support staff classification). Following the departure of Ms. Pat, we have an open kindergarten aide position. If we don't fill that position, we could save \$27,493.64.

However, members of the SOT noted that in the event that we did not hire an additional kindergarten aide, we would have only one kindergarten aide to support three kindergarten teachers. Scott-Cherry and SOT members noted that if we simply didn't fill an open position, we would not lose any personnel.

Participants in the Mabel Hoggard literacy meeting explored ways to support kindergarten teachers should the SOT decide not to replace Ms. Pat currently. Scott-Cherry noted that at Mabel Hoggard, we have 23-24 kids in each kindergarten class, which is higher than the district ratio of 21 kids to 1 teacher.

Ms. Scott-Cherry noted that there are ways to support the kindergarten teachers should the SOT decide not to hire a second kindergarten aide. Specifically, Hoggard's Read by Grade Three funds provide for substitutes (12 days of subs). Catholic Charities may be able to provide/send additional "grandmothers" to Hoggard who would serve as aides in the classroom. Olga Certa will follow up with Catholic Charities promptly.

Scott-Cherry stated that the next step is to sit down with the 3 kindergarten teachers and ask them about their needs. We need to pull resources together and develop a solid, concrete plan to support kindergarten classrooms and teachers.

SOT members discussed using aides at lunch and the possibility of pairing 5th graders with kindergarteners to provide additional supports during the lunch hour.

The second question is whether Mabel Hoggard could adequately function on \$38,000 in genal supplies for the entire 2017-2018 school year. Is that a realistic expectation, asked SOT members and administrators? Scott-Cherry indicated that Hoggard could function on \$38K for the rest of the year in the general supplies fund. Hoggard only needs \$10,000 to function for events, programs for the remainder of the 2017-2018 school year. Expected/anticipated budget items include:

Ms. Brunetti noted that we may not have leftover money from this year's camp for next year's camp (buses and facility). To date, most field trips have been fully funded by parents. In sum, Ms. Scott Cherry noted that Hoggard could manage to get through the year on \$10,000.

The SOT voted to have only one kindergarten aide and not replace the open position (following Ms. Pat's departure). Dr. Maglicco made the motion to submit the Hoggard budget with one less kindergarten aide. Ms. Brunetti seconded. Motion carried.

3. Construction

Playground

The new Parent Teacher Organization (PTO) at Hoggard will pursue fundraising activities with Vern Barrow, the Safety and Equipment Inspection Manager. PTO is having a fundraising meeting to discuss raising funds to replace the playground.

4. SOT Timeline

Teachers have conducted their election. New teacher SOT representatives are: Ms. Dailey, Mr. Christopher Ho, and Dr. Robin Maglicco. The support staff are still deciding. Parent elections will be conducted and concluded this week

Conclusion:

The next SOT meeting will be held October 17 at 3:35 pm in the library. Meeting adjourned.